



Muscle Shoals – First Day Back Information

1. A health screen is required before entering the building. Depending on the number of Team Members returning, we will have various screening locations set up. Screening checkpoints will be located outside of plant entrances or in the parking lots. If you exhibit any of the symptoms of COVID-19, please contact your Supervisor and notify HR as well. Maps for screening locations are on the next page.
2. NAL will provide you with a face mask upon arrival. You are required to wear this mask when you enter the building and while moving around the building.
3. There are signs and markers to assist you with social distancing recognition throughout the facility.
4. Although the conference rooms have been setup to socially distance, please limit the usage of conference rooms and utilize Microsoft Teams, Skype or Teleconference from your desk when possible.
5. When printing, only 1 person is allowed in the copy room at a time. Please make sure to set your print jobs to print to your folder at the printer so others don't handle your papers.
6. The breakroom has been set up for social distancing. There are a limited number of seats at the tables. Break and lunch times will be staggered to reduce congestion.
7. The cafeteria refrigerators and market place will still be open. Please maintain social distancing guidelines.
8. Most water fountains will be closed. However, you can get water from the water dispensers in the cafeteria and near the restrooms using disposable cups. Please only use disposable cups to dispense water, ice, and coffee.
9. Muscle Shoals will not allow any non-essential visitors. All essential visitors will have to go through the screening location and provide their own PPE.
10. NAL COVID-19 First Day Orientation will be conducted when you arrive.
11. Please feel free to review the NAL COVID-19 Playbook located on the Home Page of the NAL COVID-19 Internet page.

COVID-19

Current State

Traffic Routing for On-Site Temperature Screening



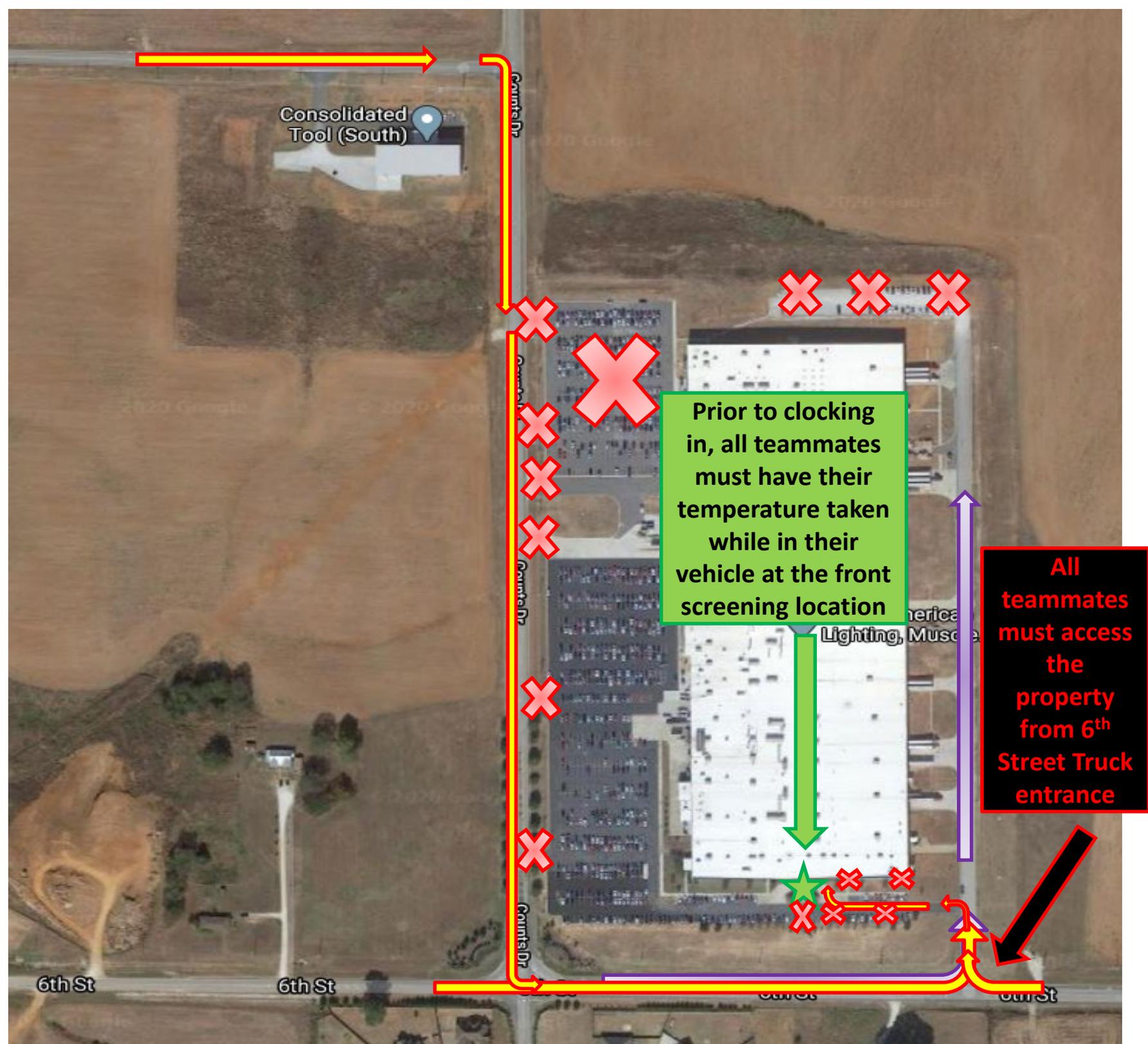
= Screening Site

Passenger Vehicle Entrances



= Parking Lot Entrance Blocked

Trucking Route



COVID-19

2 Stations

Traffic Routing for On-Site Temperature Screening



= Screening Site

Passenger Vehicle Entrances

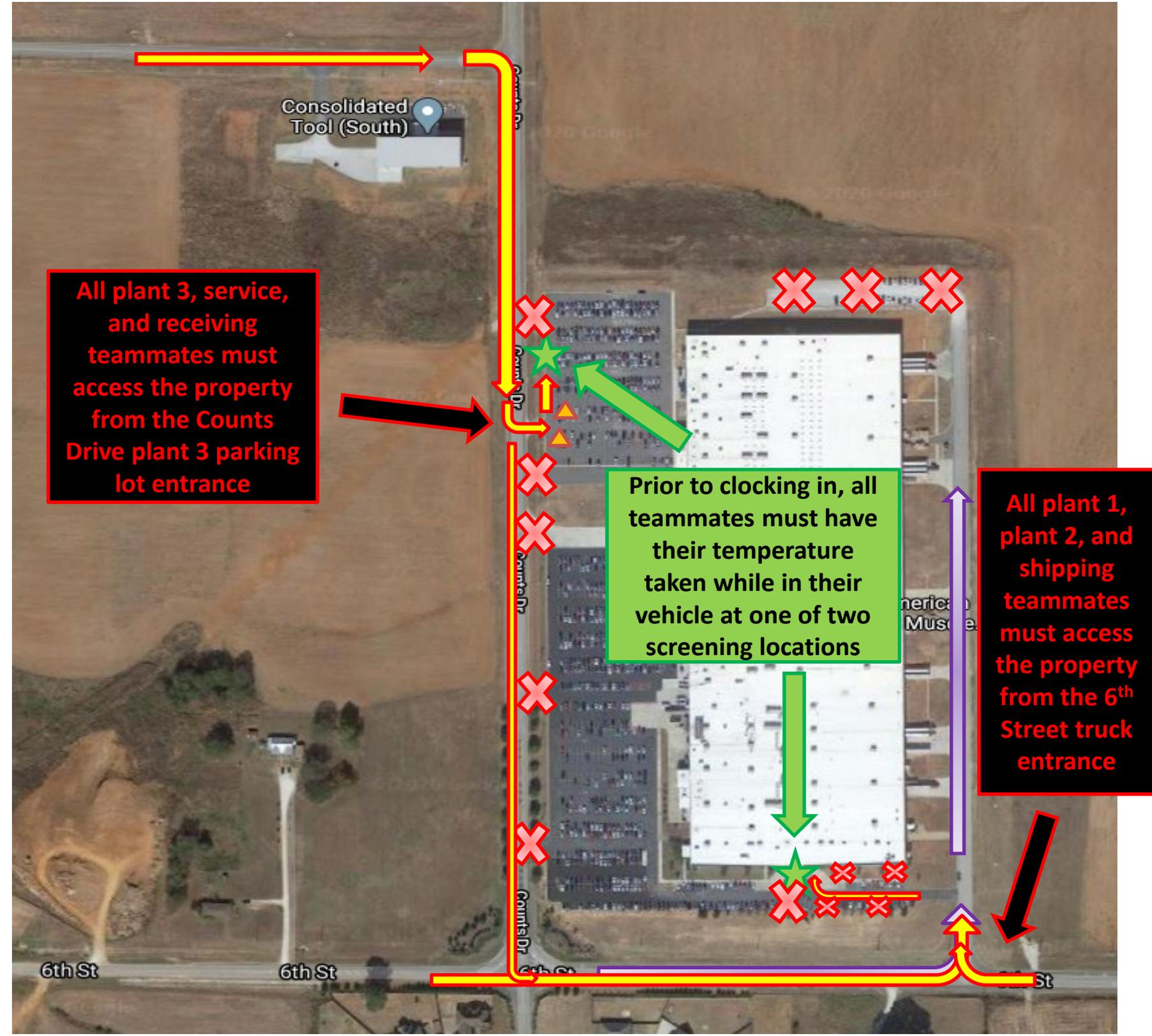


= Parking Lot Entrance Blocked

Trucking Route



= Cones



COVID-19

4 Stations

Traffic Routing for On-Site Temperature Screening



= Screening Site

Passenger Vehicle Entrances



= Parking Lot Entrance Blocked

Trucking Route



= Cones

